

# CONSTRUCTION FOREMAN

Growing company looking for a top-level, enthusiastic construction foreman to join our design/architectural team immediately. We offer excellent benefits, opportunities for promotion, and bonuses for outstanding performance. Applicants must be willing to meet at I-5 Design in Lacey, Washington for interview.

## ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

Foreman will be working directly under the site superintendent to direct and oversee subcontractors, perform miscellaneous labor and construction tasks such as demolition, light framing, drywall, painting, receiving of shipments, and various other construction tasks.

### Project Planning

- Review plans, design and key contract terms with project manager
- Create job packing list with superintendent and project manager to ensure all necessary materials and tools are delivered to the job site

### Project Installation

- Coordinate and manage schedule with project manager and superintendent on project status.
- Maintain regular communication with project manager and superintendent on project status.
- Allocate onsite resources under direction from superintendent to meet schedule and budget.
- Team Management
  - Direct all crew activities, providing onsite training as needed
  - Ensure the safety of workers and equipment
  - Assist in the evaluation and discipline of crew members
  - Motivate and develop construction team members
- Communicate issues to project manager and superintendent and work together on solutions

### Jobsite Relations

- Manage subcontractor interaction with other trades

### Process Improvement

- Provide recommendations to improve installation process, saving money and time
- Participate in project debriefs with project management. Share knowledge gained from each project to be applied to future installations

Perform other duties as assigned

## REQUIREMENTS:

- 5 years of professional hands-on construction skills. Trade certifications preferred.
- Strong leadership skills, with experience managing a construction crew
- Commercial job site experience and knowledge of OSHA regulations preferred
- Excellent communication skills to be able to effectively and quickly communicate with Superintendent, Project Management, crew and client.
- An eye for craftsmanship. Ability to put visual elements in words and provide feedback to craftsmen.
- Excellent organizational skills and organizational responsibility. Ability to create lists, schedules, organization of receipts and payroll hours. Ability to do these things quickly and efficiently.
- Ability and desire to lead a traveling and working lifestyle
- Valid driver's license

## APPLICATION PROCESS

To be considered for this position, please provide your cover letter, resume, and contact information by going to the following link:

<https://app.smartsheet.com/b/form?EQBCT=ddef1e6002ac49da995e45687524424a>